

# inReach Support Center

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## Assigning Profiles to Users & Groups for inReach Enterprise

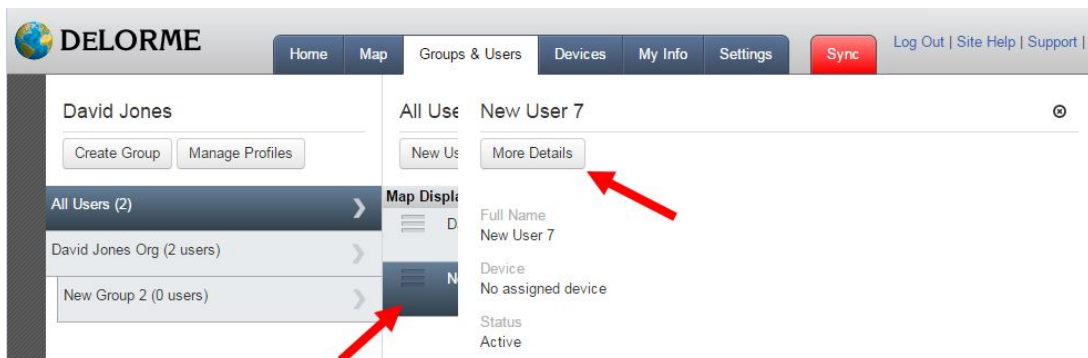
Administrator - 2016-01-19 - 0 Comments - in How-To

Assigning Profiles to Users & Groups allows an Administrator to apply custom device settings to a specific User account or Group of users. For assistance with assigning Profiles to Users & Groups using the inReach Enterprise web portal, please follow the instructions below.

1. To assign a profile to a user or group, navigate to the **Groups & Users** tab.



2. To assign a profile to a user, select the desired user from the list followed by **More Details**.



- 2a. Select **Edit** at the bottom of the page to modify the selected users details.

**Done** Edit User: New User 7

General	Inbox	Messages	Contacts	History
First Name	New	Profile	Inherit from Parent	
Last Name	User 7	Lock	<input type="checkbox"/> (Prevent this user from logging in)	
Map Display Name	New User 7			
Map Track Color	<input type="text"/>			
Login/Email	newuser7@gmail.com			
Password	<input type="text"/>	<input type="button" value="Change Password"/>	<input type="button" value="Reset Password"/>	
Status	Active			
Mobile Phone	16472233232			
Home Phone	4162536008			
Address	7A Taymall Ave.			
City	Toronto			
Province	ON			
Country of Residence	Canada			
Postal Code	M9C 3P4			
Country of Citizenship	CA			
Gender				
Date of Birth				
<input type="button" value="Edit"/>	<input type="button" value="Delete User"/>			

2b. From the **Profile** drop down, select the desired profile from the list and press **Save** when finished.

## Done Edit User: New User 7

General **Inbox** Messages Contacts History

First Name

Last Name

Map Display Name

Login/Email

Mobile Phone

Home Phone

Street Address

City

Country of Residence

Province

Postal Code

Country of Citizenship

Gender

Date of Birth

Profile

Emergency Notes

### Emergency Contact 1

First Name

Last Name

Email

Primary Phone

Alternate Phone

Relationship

### Emergency Contact 2

First Name

Last Name

Email

Primary Phone

Alternate Phone

Relationship

2c. Perform a **Sync** in order for the profile to reflect on the assigned device.

3. To assign a profile to a group, select the desired group from the list followed by **Group Settings**.

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Home Map **Groups & Users** Devices My Info Settings  Log Out | Site Help | Support

David Jones

Create Group Manage Profiles

All Users (2) >

David Jones Org (0 users) >

**Group 1 (2 users) >**

Group 1

Edit Members New User **Group Settings**

Map Display Name	Email Address	Device IMEI	Status	Group	Profile	Locked
David Jones	inreachantest2@g...			Group 1		
New User 7	newuser7@gmail.com			Group 1		

3a. Select **Edit** at the bottom of the page to modify the selected group details.

## Done Group Settings: Group 1

General

Organization Name

Group 1

Parent Organization

David Jones Org

Profile

Inherit from Parent

Contacts Visibility

Allow users in this group to see users from other groups as Contacts

Edit

Delete Group

3b. From the **Profile** drop down, select the desired profile from the list and press **Save** when finished.

## Done Group Settings: Group 1

General

Organization Name

Group 1

Parent Organization

David Jones Or ▼

Profile

Inherit from Par ▼

Contacts Visibility


Allow users in this group to see users from other groups as Contacts

Save

3c. Next, you will be prompted to confirm you would like to apply the selected profile to the Group. Select **Assign** to proceed.

### Group Profile Assignment

Are you sure you want to assign this profile to this group? Any sub-groups and/or users within this group will be assigned this profile (if currently without an assigned profile of their own).



3d. Perform a **Sync** in order for the profile to reflect on the assigned devices.